

Commitment Budget 2007/08 to 2009/10

	2006/07 £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
Chief Executive / Corporate Services				
Approved Budget	13,614	15,893	16,229	16,112
Customer Services Centre				-105
Revenue Services - computer system support		40		
Borough Elections		60	-60	
Desk top licences		70		
CPA Inspection		30	-30	
reversal of one-off savings re Director of Corporate Service vacancy		15		
Reduction in mainframe support		-23		
Reduction in admin support for facilities management		-11		
LPSA2-Community Leadership		27	-27	
Electricity contract		20		
Pension Increase		149		
Business Rates		-41		
Net Inter Departmental Virements	2279			
Chief Executive / Corporate Services Adjusted Budget	15,893	16,229	16,112	16,007
Education, Children's Services & Libraries				
Approved Budget	15,983	14,028	14,423	14,097
Suitability surveys (school sites)		-20		20
Music Festival		0	-10	0
Denominational transport		-40	-40	-40
Pines amalgamation - redundancies/early retirement costs(deferred 1yr)		-25	0	
Change for Children			-50	
Children's Services system integration		80		
Young People in Sport			-16	
Music Service		-20		
Post 16 travel scheme		-18		
LPSA2-Better Health & Well Being		49	-49	
LPSA2-Looked After Children		76	-76	
LPSA2- Attendance and Exclusion at School		141	-83	-58
LPSA2 -Community Leadership		2	-2	
Electricity contract		10		
Pension Increase		148		
Business Rates		12		
Net Inter Departmental Virements	- 1,955			
Education, Children's services & Libraries Adjusted Budget	14,028	14,423	14,097	14,019
Environment & Leisure				
Approved Budget	19,075	19,169	19,778	20,448
Landfill Tax / Waste Disposal PFI		351	792	337
Local Development Framework		2	-87	
Revenue Implications of capital schemes		-8		
LPSA2- Public transport		35	-35	
Electricity contract		58		
Pension Increase		173		
Business Rates		-2		
Net Inter Departmental Virements	94			
Environment & Leisure Adjusted Budget	19,169	19,778	20,448	20,785
Social Services & Housing				
Approved Budget	20,209	19,692	19,953	19,828
Adult Services Recommissioning		0		
LPSA2 -Older People		84	-84	
LPSA2 - Crime Reduction		35	-35	
LPSA 2- Improving safety in the home		6	-6	
Electricity contract		3		
Pension Increase		134		
Business Rates		-1		
Net Inter Departmental Virements	-517			
Social Services & Housing Adjusted budget	19,692	19,953	19,828	19,828
Total Service Departments	68,782	70,383	70,485	70,639

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Non Departmental / Council Wide				
Approved Budget	-6449	-6,332	-5,758	-4,008
Loss of negative subsidy-final year 20011/12		703	703	703
Further increase in pension contributions based on valuation report			650	325
06/07 capital programme (full year effect) -Interest		182		
06/07 capital programme (full year effect) -MRP		224		
06/07 use of balances (full year effect)		20		
BV review of transport		-100		
LPSA 2- Payment to PCT - Health & Well Being of over 75's		20	-20	
LPSA 2 -Payment to Fire Authority -reduction in hoax calls/arson		38	-38	
LPSA 2- Payment to Fire Authority - improving safety in the home		20	-20	
LPSA 2- Payment to Police Authority - Community Leadership		2	-2	
LPSA 2 funding from Earmarked reserves		-535	477	58
Net Inter Departmental Virements	117			
Non Departmental / Council Wide	-6,332	-5,758	-4,008	-2,922
TOTAL BUDGET	62,450	64,625	66,477	67,717
Change in commitment budget		2,175	1,852	1,240

For management purposes budgets are controlled on a cash basis. The following figures which are used for public reports represent the cost of services including recharges and capital charges:

	2006/07 £'000	2007/08 £'000	2008/09 £'000	2009/10 £'000
Corporate Services & Resources	5,602	5,938	5,821	5,716
Education, Childrens Services & Libraires	30,158	30,553	30,227	30,149
Environment & leisure	28,581	29,190	29,860	30,197
Social Services & Housing	23,590	23,851	23,726	23,726
Non Departmental/Council Wide	- 25,481	- 24,907	- 23,157	- 22,071
	62,450	64,625	66,477	67,717
Per July Executive		2062	1872	1230
Music Festival		10	-20	10
Adult service recommissioning		240		
reduction in Pension pressure		-46		
reduction in Business Rates		-32		
reduction in energy pressure		-59		
	0	2175	1852	1240

CORPORATE SERVICES DEPARTMENT

PROPOSED FEES & CHARGES

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%
<u>Legal Fees For Property Transactions</u>			
Licence to Assign	£216.50	230.00	6.2
Deed of Variation of Lease	£113.50	120.00	5.7
Letter/Deed of Postponement	£44.00	50.00	13.6
Sale of Small Land Areas / Sale of garages / Freehold reversions	£238.50	250.00	4.8
New Leases	271.00*	300.00*	5.0
Renewal of Lease	£141.00	150.00	6.4
Section 106 Agreements-£100 per hour,	£367.50	385.00	4.8
<u>Electoral</u>			
Street Index	12.00	13.00	8.3
Request for a confirmation letter - Certificate of current register	38.00	40.00	5.3
	12.00	13.00	8.3
<u>Registration of Births, Deaths</u>			
Licensing of premises as venues			
License (three years)	975.00	1,025.00	5.1
Attendance of Superintendent			
Monday - Friday	220.00	230.00	4.5
Saturday	275.00	290.00	5.5
Sunday	325.00	340.00	4.6
Syrett Suite Marriage & Civil			
Monday - Friday	69.50	75.00	7.9
Saturday	100.00	105.00	5.0
Saturday pm	185.00	195.00	5.4
Sunday / Bank Holidays	265.00	280.00	5.7
Attendance of Celebrant at other			
Syrett Suite	120.00	125.00	4.2
Approved Premises	130.00	135.00	3.8
Individual Citizenship Ceremonies			
Monday - Friday	37.00	40.00	8.1
Saturday	180.00	190.00	5.6
* With discretion for the Borough Solicitor to increase if time - recorded costs exceed £300.			

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%
<u>Council Publications</u>			
<u>Agendas/Minutes, etc</u>			
Council agenda – Charge per Annum (Based on 8 per Annum)	114.00	119.70	5.0
Executive Agenda – Charge per Annum (based on 11 per Annum)	151.00	158.00	4.6
Planning & Highways Committee (based on 12 per Annum)	184.00	193.00	4.9
Any other Committee or Sub Committee Agendas Charge per Annum (Based on 4	77.00	81.00	5.2
Charge per single copy	19.50	20.50	5.1
Part extract (any Committee)	6.50	7.00	7.7
Photocopying Charge (A4 or A3)	0.40	0.45	12.5
Planning Publications and other	As Necessar y	As Necessar y	-
Copies of Ordnance Survey	OS royalty charge		
<u>STANDARD OTHER CHARGES</u>			
These are chargeable in addition			
Invoice Charge	15.00	15.75	5.0
Hourly Rate	38.00	40.00	5.3
Minimum Charge	17.00	18.00	5.9

Chief Executives/Corporate Services & Resources

	2007/08 £'000	2008/09 £'000	2009/10 £'000
CRM Licences With the acquisition of the CRM software to assist in the management of customer interactions, there are consequential costs arising from the annual support contracts for the software.	43		
Occupation Health The use of Occupational Health Service is part of the Council's sickness management Policy and has contributed to the reduction in average sick days. The retender of the occupational health contract in 2007 is expected to incur additional costs.	10		
Site Development The 2006/07 budget included provision to rent land for the development of a nursing home. Currently there is no agreed start date for the project and the income budget will therefore not be achieved.	50		
Finance - Managing Cash Flow Improvements in cash flow management and timely investment decisions mean that the Council can expect to receive additional interest.	-40		
Members Allowance The number of Executive Members was reduced in the past year.	-20		
IT- contracts and development The market for the supply of IT maintenance is currently very competitive. A review of existing contracts is underway with a view to making savings. In addition it is planned reduce the level of development within IT.	-25		
Departmental Budgets - income Civic ceremonies income has continued to increase and since 1st April 2006 the new Nationality Checking Service has proved very popular with additional income being generated. In Customer Services, it is forecast that the costs awarded after issuing summons for Council Tax will produce an additional £0.010M.	-24		
Commercial rents In any one year there are usually vacant commercial properties (5% allowance = £0.100M) however for the first time this year all properties are currently let. On this basis it is proposed to reduce the 2007/08 vacancies allowance to 2.5%. If properties do become vacant they will be re-let as soon as possible.	-50		

DRAFT REVENUE BUDGET PROPOSALS

Annexe C

	2007/08 £'000	2008/09 £'000	2009/10 £'000
<p>Property Services – Land Sales Assuming the acceptance of the SPA mitigation policy then corporate land sales can recommence thereby enabling interest to be received on the capital receipt generated from sales.</p>	-70	-70	
<p>Your Homes The Council has provided for the costs of the preparation for the vote next March. It is appropriate that a large element of the DSB costs arising from the development of the financial model, business case etc can be charged to this fund.</p>	-35	35	
<p>Finance – Insurance Insurance premiums are subject to renewal in April each year and the long term agreement is due for renewal from April 2008. The Council maintains an insurance fund to provide for the cost of meeting the excesses it takes on insurance policies. It is expected that a saving can be achieved by taking bigger excesses on policies and more effective use of the insurance fund.</p>	-100		
<p>External Audit The budget includes a provision for public enquiries. This provision has not been required for the past two years.</p>	-20		
<p>Departmental Budgets – various A detailed review of 2005/06 outturn against budget for all detailed budgets has identified savings in the following areas: Travel £0.007M Training £0.013M Consultancy £0.014M Printing £0.002M.</p>	-36		
<p>Chief Executive’s Office– Organisational Development The Chief Executive retains a budget to support organisational development and to support some small initiatives to assist Departments.</p>	-20		
<p>Chief Executive’s Office– Consultation A budget of £0.020M was set up to facilitate community engagement through the use of the BF 1500. It is proposed to reduce the number of surveys of BF1500 undertaken to two per annum.</p>	-10		
Net Proposed Budget Movement	-347	-35	0

DRAFT REVENUE BUDGET PROPOSALS

Annexe C

Corporate Wide

	2007/08 £'000	2008/09 £'000	2009/10 £'000
<p>DIGITV Digital TV penetration has reached 50% in the UK and will reach 100% in seven years when analogue TV is turned off. This offers the Council enormous potential to deliver information and services through a TV set or mobile phone. This covers the annual licence costs of providing access to some of the Councils internet via digital TV.</p>	10		
<p>Street Advertising In setting the budget in 2006/07 a budget proposal was included to promote street advertising. Given the potential impact of the Town Centre redevelopment on the proposal, the scheme was not pursued.</p>	30		
<p>Interest Received Due to a more advantageous cash profile of grant payments from the Government the Council will earn additional interest.</p>	-150		
<p>Support Services Review A review is being undertaken covering the support services which support the management of the Council's resources. The initial stages of the review will produce minimal savings however larger economies are only likely to be achieved once the Council moves to new consolidated offices.</p>	-30		
Net Proposed Budget Movement	-140	0	0